



**COMMUNITY
CENTER**
GREATER CLEVELAND



Thanks for your interest in participating as a vendor at Pride in the CLE! This document details the specifics of what you should expect from us, what we will expect from you, and a whole host of specifics.

Event Details

General Timing June 1, 2019 - Setup: 10AM - 12PM • Event: 12PM - 6PM • Teardown: 6PM - 8PM

Location Public Square, Cleveland, OH

Application Deadline Friday, March 15, 2019

Times subject to change.

As part of your vendor fee, each tented vendor is supplied with the following:

- One 10' x 10' canopy tent (set up prior to your arrival)
- One 4' x 8' collapsible table
- Two folding chairs

Pricing

Prime Location: High Traffic Corner Booth	\$1,000
Community Partners & Non-Profits	\$200
For-Profit Retail (Making Sales)	\$500
For-Profit Food (nonrefundable deposit + 10% of daily sales)	\$100
Food Truck (nonrefundable deposit + 10% of daily sales)	\$100
Upcharges	
Extra Table	\$25
Extra Chair	\$15

Make sure you read the next page for important terms and conditions.

To apply visit www.prideinthecle.com



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APPLICATION DETAILS

Submission of application does not guarantee acceptance. You will be notified if you are accepted and receive all the necessary information to participate, including set-up times, and other logistical details!

EVENT DETAILS

Vendor spaces are 10' x 10'.

Additional space may be assigned to vendors on a case by case basis, and for an additional fee.

No booth sharing is allowed unless approved in advance.

Each vendor is required to use the tents provided through the event. If you have specific requirements, please let us know at vendors@prideinthecle.com.

INVOICING AND PAYMENT

Notice of acceptance will be sent out by April 15. Once you are accepted, you will be provided with instructions to make payment. You will be required to pay according to the 'pay by date' or you run the risk of losing your spot.

INSURANCE

Some vendors may be required to provide Pride in the CLE with an insurance certificate evidencing liability insurance coverage with a \$1,000,000 combined single limit, naming the organizers as additional insured and promising to indemnify organizers and to comply with all applicable laws, statutes, ordinances and regulations. Vendors will be notified individually of this requirement.

PERMITTING

All vendors are required to abide by all City, State and Federal Regulations.

In your vendor packet, we will provide information relative to what we believe you will need to participate. However, it is your responsibility to ensure that all the proper documentation submitted to the event prior to the day of the event. Pride in the CLE is not responsible if you do not have the proper documentation or fail to produce the required documentation at the event. You will not be allowed to participate without the proper documentation. No exceptions. It is the responsibility of each vendor to abide by all applicable tax laws.

RELEASE

The submission of this application releases all rights or claims in connection with all photo(s)/videotape collected in connection with Pride in the CLE. The aforementioned material will be used for promotional purposes and you agree to waive any right to inspection or approval over the finished photos and/or advertising copy. All photographs, negatives and videotapes and other materials will be the sole property of Pride in the CLE.

WAIVERS

Through submitting this application, you forever discharge any and all rights, and claims for damages, demands, or actions which we may have or may hereafter accrue to us against The LGBT Center of Greater Cleveland, Pride in the CLE, City of Cleveland, events sponsors, affiliate organizations, and its affiliated owners, volunteers, and all other related entities for any damage to personal belongings or merchandise and for all injuries suffered, even death, in connection with your participation in Pride in the CLE, including but not limited to marketing, set-up, event attendance, breakdown, and clean-up.